

THE FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES

FPU-3.009 Reasonable Accommodations for Religious Observances, Practices and Beliefs

(1) Purpose. The University will reasonably accommodate the religious observances, practices, and beliefs of individuals in regard to admissions, class attendance, and the scheduling of examinations and work assignments.

(2) Scheduling Major Exams and Major Assignments. When feasible, the University and faculty will seek to avoid scheduling major examinations, major assignments, and university ceremonies on major religious holy days. For the purposes of this regulation, a recognized religious holy day is a significant day of religious observance as recognized by the highest governing body of that particular religious faith.

(3) Review of Course Requirements. Students should review course requirements and meeting days and times before a semester begins in order to avoid foreseeable conflicts with religious observances, as excessive absences in a given term may make it difficult for a student to successfully complete the academic requirements of a course.

(4) Excused Absences. A student who wishes to observe a religious holy day of his or her religious faith shall notify all of his or her instructors in advance and shall be excused from classes or other academic or educational activity for the purpose of observing the religious holy day. The student must notify his or her instructor at the beginning of the term if he or she intends to be absent for a class or announced examination in accordance with this regulation. The student is responsible for any material covered during the absence and any work missed, but the student shall be permitted a reasonable amount of time to complete such assignments. The specific timing for making up the work will be left to the discretion of the instructor. Students who are absent because of religious observances are not to be penalized for such absences.

(5) Redress. Any individual who believes that he or she has been unreasonably denied an educational benefit pursuant to this regulation due to his or her religious beliefs or practices may seek redress by filing a grievance for failure to provide a religious accommodation through the University's established Academic Grievance Procedures, as provided in the Student Handbook.

Authority: BOG regulations 1.001, 6.0115

History: 4.15.14