

**THE FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES
NOTICE OF PROPOSED REGULATION**

REGULATION NUMBER AND TITLE: FPU-2.004 Admission of Undergraduate Transfer Students.

SUMMARY OF THE REGULATION: This regulation provides the minimum eligibility requirements, references to related regulations and policies, selection criteria, requirements for AA degree graduates and Non-AA Degree Graduates, transcripts, and exceptions to admission standards.

TEXT OF REGULATION: The full text of the Proposed Regulation can be viewed below and on the Florida Polytechnic University Board of Trustees website, at <http://floridapolytechnic.org/board-of-trustees/university-policies-and-regulations/>.

If you would like a copy of the Proposed Regulation, please contact Bacogie Luke, Administrative Assistant to the VP and General Counsel at (863)583-9061.

AUTHORITY: Board of Governors Regulations 1.001 and 6.004.

NAME OF PERSON INITIATING PROPOSED REGULATION: Ghazi Darkazalli, VP of Academic Affairs.

ANY PERSON SEEKING TO COMMENT ON THE PROPOSED REGULATION MUST SUBMIT COMMENTS IN WRITING TO THE CONTACT PERSON LISTED BELOW. ALL WRITTEN COMMENTS MUST BE RECEIVED BY THE CONTACT PERSON WITHIN 14 CALENDAR DAYS OF THE DATE OF PUBLICATION OF THIS NOTICE.

THE CONTACT PERSON REGARDING THIS REGULATION IS: Bacogie Luke, Administrative Assistant to the VP and General Counsel at 439 South Florida Avenue, Suite 300, Lakeland, Florida 33810, Email: bluke@floridapolytechnic.org, Phone: (863)583-9061, Fax: (863)583-9070.

DATE OF PUBLICATION: 7-28-2013

THE FULL TEXT OF THE PROPOSED REGULATION IS PROVIDED BELOW:

FPU-2.004 Admission of Undergraduate Transfer Students.

(1) Minimum Eligibility Requirements. The minimum eligibility requirements for transfer students seeking admission to undergraduate degree programs at Florida Polytechnic University are as provided in the Florida Board of Governors regulation 6.004 Admission of Undergraduate, Degree-Seeking Transfer Students. However, applicants who satisfy the Board of Governors' minimum requirements are not automatically guaranteed admission to the University as the University reserves the right to require more stringent admissions requirements.

(2) Related Regulations and Policies. The admission of transfer students is subject to the applicable regulations on admissions found in Chapter 6 of the Florida Board of Governors regulations, Chapter 2 of Florida Polytechnic University's regulations, and the Florida Polytechnic University's admission policies.

(3) Selection Criteria. The University's admission decisions for transfer students are determined on a selective basis within curricular, space, enrollment and fiscal limitations. The selection process may include, but is not limited to, such factors as the applicant's grades, test scores, pattern of courses completed, class rank, educational objectives, past conduct, academic recommendations, personal recommendations and achievements. The University will give a preference for admission in any term to those applicants whose credentials indicate the greatest promise of academic success while enrolled at the University.

(4) AA Degree Graduates. The admission of Florida public postsecondary institutions' Associate of Arts (AA) degree graduates is also governed by the Articulation Agreement between the state universities and the Florida College System institutions; such graduates shall receive priority for admission over out-of-state transfer students.

(5) Non-AA Degree Graduates. Undergraduate transfer applicants who have not earned the Associate of Arts degree from a Florida public postsecondary institution must meet the general admission requirements of the University and satisfy the requirements contained in the Board of Governors regulation 6.004, which includes, but is not limited to, the following requirements:

(a) Applicants applying for admission at the freshman or sophomore levels must satisfy the same admission requirements as first time in college students (see regulation FPU-2.003 and Board of Governors regulation 6.002.)

(b) Applicants must be in good standing and eligible to return to the last postsecondary institution they attended.

(c) Applicants must have a grade point average of at least 2.0 on a 4.0 point system for all college level course work attempted.

(d) Applicants whose native language is not English are required to obtain a minimum score of 550 on the Test of English as a Foreign Language (TOEFL).

(4) Academic Transcripts. Undergraduate transfer applicants must submit a complete official academic transcript from each postsecondary institution attended, as well as a complete official academic transcript of all secondary work, when applicable. Each transcript must list all courses for which the applicant was enrolled each term, the status in each course at the end of the term, all grades and credits awarded, and a statement explaining the grading policy of the institution.

Each transcript should also specify any college credits the applicant earned through accelerated mechanisms.

(4) **Exceptions to Admission Standards.** Exceptions to the admission standards may be made on an individual basis when, in the judgment of the University's admissions committee, a student can reasonably be expected to complete satisfactory academic work at the University in the program to which admission is sought.

Authority: BOG Regulations 1.001 and 6.004.

History–New: ____

7.26.13RLD